

Dear all valuable customers

由十月一日起所有以 sea waybill 形式放貨的所有收貨人必須每票填寫新 sea waybill Requisition Form 及在此表格配上收貨人公司信紙檯頭, 同時提供 sea waybill 副本正面蓋相關收貨人公司印章, 其公司印章必須與 sea waybill Requisition Form 上的公司印章一致.

如收貨人是託第三方公司辦理轉單手續, 在新 sea waybill Requisition Form 中間位置請改寫上被託第三方公司名稱及蓋上其公司印章. 同時提供 sea waybill 副本正面蓋上相關被託第三方公司印章,

新"POD: HKG - sea waybill Requisition Form" 可在我司 website:  
[http://www.tslines.com.hk/TSLHKG\\_Download.jsp](http://www.tslines.com.hk/TSLHKG_Download.jsp) 下載.

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effective from 1stOct 2014, please use new sea waybill Requisition Form with consignee's letter and provide the sea waybill copy with endorsed same consignee's company chop at front page.

if consignee assigned 3rd party to handle changing delivery order issue, pls put that 3rd party company name and endorse his company chop at middle part of the sea waybill Requisition Form and provide the sea waybill copy with endorsed that 3rd party company chop at front page.

pls download "POD: HKG - sea waybill Requisition Form" from our website  
[http://www.tslines.com.hk/TSLHKG\\_Download.jsp](http://www.tslines.com.hk/TSLHKG_Download.jsp)

Yours sincerely,  
T.S. Lines Ltd